

To contact Local Lodge 700 concerning a workers compensation issue.
82 Saybrook Road
Higganum, CT. 06441
Phone: 860-345-2098
Fax: 860-345-2387

INJURY AND WORKERS
COMPENSATION REPORTING
OF WORK RELATED INJURIES

Call 1-800-223-WORK for help from CT Workers Compensation
Department



Here are some tips on ensuring your injury, workers' compensation benefits are reported correctly, and the workers' compensation commission is notified. Pratt & Whitney and their agents do not want you to know your rights on workers' compensation benefits and will work with the insurance carrier to find ways to deny your claim.

1. When you are injured, immediately report your injury to your supervisor. If your supervisor is not available, report your injury to the nearest supervision or employee. Go straight to medical, or Plant Protection on the off shifts. If it is an emergency, call 5111 and wait for trained medical personnel to treat you.

2. Go to the Medical Department and have the injury evaluated by the Nurse, or Doctor if available. **Note:** the Doctor at Pratt & Whitney in Middletown is not certified in occupational medicine. When giving your statement to medical do the following.

- Be concise and to the point.
- Have the nurse repeat your statement that is being entered into your records.
- Ask for a copy of the statement.

3. If you are transported by ambulance to the hospital, do the following:

- Get a copy of all medical reports concerning the injury from your treating Physician.
- Ask for a copy of your medical report from Pratt & Whitney Medical.
- Call the Union Hall and contact the Business Representative.
- Ask for a Union EHS representative when you return to work. They will help you to correct the safety hazard that caused your injury.

4. Call a Union EHS rep to help go over the incident and find the root cause. Help correct the hazard that gave rise to your injury. This is key that the investigation is done correctly and does not slant the facts against you and it is done fair and equitable. This investigation is to be used to keep this injury from happening again and must be accurate for that to happen. It is key for a Union safety rep to be present.

5. Call the Union Hall (860-345-2098) or District 26 (860-828-0359) and ask for an appointment with the Business Representative.

6. Fill out Form 30c (State of Connecticut Workers' Compensation Commission NOTICE of CLAIM for COMPENSATION), with the Union Business Rep. This needs to be done through the Business Rep. so the paper work can be filled out properly. *If you decide to fill out a form 30C yourself, always send a copy to the Workers' Compensation office and Pratt & Whitney Medical Department, return receipt request.*

7. If Pratt & Whitney wants to dispute your claim, you must receive official written notice of a denial (Form 43) *describing the reason(s) for it* or your employer must begin making Workers' Compensation payments "without prejudice" within 28 calendar days. This form is a Notice to the Compensation Commissioner and Employee of Intent to Contest Employee's Right to Compensation Benefits.

8. If you receive a Form 43, contact the Business Representative for your Local Lodge immediately

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9. If you are injured, remember you have the right to ask for a Doctor “**from the workers P.P.O. list**” for treatment.

10. If the Pratt & Whitney Medical Department will not provide the name of a doctor for you to visit, make an appointment with your Primary Care Doctor “P.C.P” and have him/her examine you and inform you “in a written report” if the injury or illness is work related or not. After you see your P.C.P. and the written report is favorable to you, take the report to the company Medical Department and ask again to be given the name of a doctor from the P.P.O. list to treat you.

11. If the company refuses (again) to give you the name of a doctor, call the Union Hall and the Business Representative will request an informal hearing on your behalf. The purpose of the informal hearing is for assignment of a treating Physician.

- When the informal hearing is scheduled, you will be notified. A representative will go with you before a worker compensation commissioner to ask the commissioner to recommend the carrier accept your injury.
- **Please note:** a commissioner cannot make a ruling in your favor at an informal hearing. He can only make recommendations.
- However, if you are forced to hire an attorney to go with you to a formal hearing to get your claim accepted, then the commissioner can make a ruling either for or against your claim. Therefore, what your doctor writes in your medical report is very important.

12. If you have been out for more that two (2) weeks, the company will send you a Voluntary Agreement form to sign. This should be signed and returned. If you have any questions concerning signing this document contact a Business Representative.

13. Have copies of all documents from medical, insurance, and from your Doctor if the case is challenged. Also, be sure to fill out a Form 30c whenever any work-related injury has occurred. A Business Representative will help you fill-out the Workers’ Compensation Commission Form 30c.

14. **Other helpful hints when dealing with workers compensation:**

- State of Connecticut Workers’ Compensation Commission web site <http://wcc.state.ct.us/>
- **NOTE:** An official claim for workers' compensation benefits that YOU file is not the same as the "Employer's First Report of Occupational Injury or Illness" form that your employer must file. To ensure that you have met the statute of limitations for filing your claim, and to put your claim on record permanently to safeguard your eligibility for benefits, YOU must file an official claim and not rely on your employer's accident report. This should be done with all work-connected injuries. A Commissioner is a quasi-judicial official who presides as an impartial mediator at Informal, Formal and Appellate hearings, where he or she serves to resolve disputes or misunderstandings in workers’ compensation cases.

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Helpful Hints Continued:

A commissioner functions within the state's workers' compensation system similarly to how a judge functions within the state's judicial system. By statute, a commissioner is nominated by the Governor and appointed by the General Assembly, and must have been a member in good standing of the Connecticut Bar for at least five years before his or her nomination.

Returning to work from a work connected injury can also conflict with your rights as an injured employee of Pratt & Whitney. Your treating physician for your workers compensation injury has the final say on your return to work date and they must release you to return to work. If the company contacts you concerning returning to work and your doctor has told you that you cannot return to work, please do the following:

1. Go to work and tell your supervisor you would like to go to medical.
2. Explain to medical the work is outside of your restrictions.
3. Contact your treating physician and explain in detail the job duties you are performing.
4. This will require the Pratt & Whitney Doctor and your treating physician to discuss your case and determine if you can return to work. Note, your treating physician has the final say concerning your injury and knowledge of the work you perform will help him determine if you are able to return.

If you are a Pratt & Whitney employee and you live outside of Connecticut please be advised that you must see a doctor in Connecticut that is with the PPO (Preferred Provider Organization). If you must see a doctor out of state, you must contact the Pratt & Whitney insurance agent who handles workers compensation claims and get their permission to see the doctor.

We cannot stress enough that for your workers compensation claim be favorable to you, you must report the injury immediately, no matter how small and follow the above guidelines.

Always ask medical what is being put in your records and the Incident Tracking system is the same as what you stated.

When your injury is being investigated always ask for a Union Safety Representative to be present.

The company sometimes threatens you with disciplinary action for being injured. Management might harass you for reporting the injury with excuses of the paper work is a pain or they have too many injuries in their department. Or even in the some cases they have said the you were not injured at work and the incident was staged.

The Union will fight for your rights and the company should own up to it's responsibility under the laws and for what's right for their workers who have worked so hard over the years. Please, if you have a worked connected injury, file a form 30C or at least inquire if your case is work connected.

Remember to keep track of all dates times and mileage for all doctor visits, therapy appointments and mileage to and from the appointments so you can be reimbursed for the lost time and mileage.